



Communications Internship Opportunity ***Spring 2025***

Catholic Rural Life (CRL) is a membership based non-profit organization dedicated to revitalizing the Church in rural communities. We engage people by providing educational materials, presenting Church teachings, and sharing inspiring stories of our Catholic faith in action. We reach out to rural communities throughout the country through conferences and events as well as our, website, Catholic Rural Life magazine, email, and social media. The CRL website (www.catholicrurallife.org) provides a variety of information about key program areas to help visitors understand and take action on food, agriculture, farm worker justice issues, rural ministry, stewardship of creation and other crucial issues.

Start Date: February 3, 2025

End Date: May 2, 2025

Location: Archbishop Ireland Library Room 202

Hours: Up to 12 hours per week; at least 4-hour slots during business hours 9am-5pm, M-F

Compensation: \$15/hour, paid bi-weekly

Duties:

- Conduct research relating to parishes, foundations, and individuals across the country; suggest improvements or new ideas for growing our membership.
- Adhere to the Communications calendar to post social media and send out emails.
- Adding/adjusting posts on the website using WordPress.
- Other duties as assigned.

Qualifications:

- Ability to work independently and resourcefully.
- Catholic Studies major/minor or strong interest in Catholic Social Teaching.
- Strong attention to detail & organizational skills.
- Experience with editing, writing articles and/or graphic design.

Preferred Qualifications:

- Knowledge/experience in rural life.
- Experience in the Adobe Creative Suite.
- Experience with WordPress

Application process: Please send a resume to:

Zachary Wiese
Catholic Rural Life
Zach@CatholicRuralLife.org

Application Deadline: Resumes will be accepted until the position is filled.